



केन्द्रीय विद्यालय क्रमांक-1 अखनूर

KENDRIYA VIDYALAYA NO.1 AKHNOOR (J&K)- 181201

अधीनस्थ शिक्षा मंत्रालय, भारत सरकार UNDER THE MINISTRY OF EDUCATION, GOVT. OF INDIA

CBSE, New Delhi Aff. No. 700009 School Code, 24916 Tel. 01924-252810

Web: <https://no1akhnoor.kvs.ac.in/> E-mail: kv1akhnoor@gmail.com



आज़ादी का
अमृत महोत्सव

F.2-13/1647/KV1.-Akhnoor/2022-23/

21 September 2022

The Hon'ble Chairman,
Vidyalaya Management Committee,
Kendriya Vidyalaya No.1, Akhnoor.

CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE – REG.

Respected Sir,

1. Kindly ref to the the provisions under Chapter-II, Section 4(2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 enforced on 09 December 2013.
2. In terms of its compliance, the following Internal Complaints Committee is hereby constituted to deal with the complaints regarding sexual harassment of women employees working at this school:

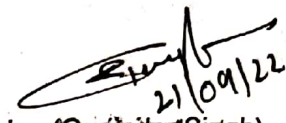
SN	Nomenclature	Name of the Nominated Member
1	Presiding Officer (KVS RO Jammu)	Convener of the Internal Complaints Committee constituted at KVS RO Jammu/ Sh. GS Mehta, Asstt. Commissioner, KVS RO Jammu.
2	VMC Member (Management Member) (As per the directions of the Chairman, VMC) It is proposed that the nominee chairman can be the member.
3	NGO member (External member)	Mr. Paras Goel, Member, UMEED (A social service organisation for social welfare & charity), Regd. Akhnoor
4	Female Members (Internal members)	(i) Mrs. Madhu Bala PGT-Eng. <i>Madhu</i> (ii) Mrs. Meenu Ghai TGT WE (iii) Ms. Nisha PRT
5	Male Members (Internal members)	(i) Sh. Ravindra Chauhan PGT Hindi (Coordinator) (ii) Sh. Haneef Khan TGT Hindi <i>Sh</i> (iii) Sh. Rajesh Kamal TGT-Math <i>Rajesh</i>

TERMS AND CONDITIONS:

- i. The date and time for conduct of enquiry (if any) shall be scheduled as per the directions received from the Hon'ble Presiding Officer.
- ii. The inquiry will be conducted in terms of the guidelines contained in the judgement dated 13-08-1997 of the Hon'ble Supreme Court in Vishaka and Others Versus State of Rajasthan & others and order dated 26-04-2004 passed by the Hon'ble Supreme Court in the case of Medha Kotwal Lele & Others Vs Union of India & others.
- iii. It is mandatory to have one NGO member while investigating the cases of sexual harassment of women employees at workplace.

- iv. Submission of enquiry report with specific findings and supporting documents along with the comments/recommendations within a reasonable period from the date of such receipt of a complaint.
- v. Internal members of the committee are directed to hand over the charge & records to appropriate persons before relieving from the school while on transfer, leave or retirement and compliance report is to be submitted at the office.
- vi. Other provisions as per the Chapter-II, Section 4(3-5) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

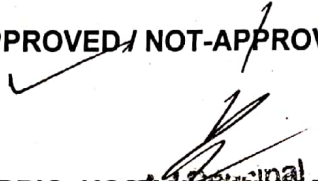
Yours' faithfully


21/09/22

(Gurjinder Singh)
Offg. Principal

Karnal, Haryana

APPROVED / NOT-APPROVED


(BRIG. KOSHAL PANWAR)
DY. GOC HQ 10 INF DIVISION
THE HON'BLE CHAIRMAN, VMC

Akhnou



केन्द्रीय विद्यालय संगठन

केन्द्रीय विद्यालय संगठन / Kendriya Vidyalaya Sangathan
अधीनस्थ शिक्षा मंत्रालय, भारत सरकार / Under Ministry of Education, Govt. of India
क्षेत्रीय कार्यालय, जम्मू / Regional Office (Jammu),
राजकीय चिकित्सालय मार्ग / Govt Hospital Road,
गाँधी नगर, जम्मू - 180004 / Gandhinagar, JAMMU-180004
दूरभाष / Ph. No: 2453528, फैक्स / Fax : 2430081
Website: www.rojammu.kvs.gov.in, E-mail: kvsjammuadmn@gmail.com

एफ.24061/2022/के.वि.स.(जम्मू संभाग)/प्रशा. - 11378-11415

दिनांक: 21.09.2022
ई-मेल द्वारा

प्राचार्य,
समस्त केन्द्रीय विद्यालय,
जम्मू संभाग

विषय :- "आंतरिक शिकायत समितियों (आई.सी.सी.)" का गठन/ पुनर्गठन के सम्बन्ध में।

महोदय,

उपरोक्त विषय पर केन्द्रीय विद्यालय संगठन, मुख्यालय, नई दिल्ली के पत्रांक फा. स.11-55/2000 केविसं. (सतकर्ता) पीटी.1/11212-52 दिनांक 05.03.2019 एवं इस कार्यालय आदेश दिनांक 27.04.2022 (प्रतिलिपि संलग्न) को इस निर्देश के साथ प्रेषित किया गया था की अपने विद्यालय में आंतरिक शिकायत समिति का पुनर्गठन किया जाये। परन्तु प्राचार्य सम्मेलन में पाया गया है की 87% विद्यालयों ने आंतरिक शिकायत समिति का पुनर्गठन नहीं किया है।

अतः आप को पुनः अनुरोध किया जाता है की उक्त पत्र के अनुसार व उक्त अधिनियम, 2013 की धारा 4(2) के प्रावधान के सम्बन्ध में अपने विद्यालय में आंतरिक शिकायत समिति का पुनर्गठन दिनांक 30.09.2022 तक सुनिश्चित करें। इस सन्दर्भ में विद्यालय स्तर पर आंतरिक शिकायत समिति के गठन पर जारी दिशा निर्देशों की अनुपालना भी सुनिश्चित करे। आंतरिक शिकायत समिति, क्षेत्रीय कार्यालय, जम्मू के पीठासीन अधिकारी विद्यालय स्तर की आंतरिक शिकायत समिति में भी पीठासीन अधिकारी के रूप में कार्य करेंगे।

पुनर्गठित आंतरिक शिकायत समिति की एक प्रति इस कार्यालय को दिनांक 01.10.2022 तक भेजे।

भवदीय,
(ललित शर्मा)

प्रशासनिक अधिकारी

संलग्न यथोपरी



केंद्रीय विद्यालय क्रमांक-1 अखनूर

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F.2-13/1647/KV1-Akhnoor/2022-23/

21- September 2022

The Hon'ble Chairman,
Vidyalaya Management Committee,
Kendriya Vidyalaya No.1, Akhnoor.

CONSTITUTION OF SCHOOL SAFETY COMMITTEE (SSC) – REG.

Respected Sir,

1. Kindly ref to the KVS HQ New Delhi letter no F.1129/64-1/2020/KVS(HQ)/Acad/NDMA dated 22-12-2021 (29-12-2021) and the attached Annexure-IV of the Guidelines on School Safety and Security 2021 issued by the Department of School Education and Literacy, Ministry of Education, Government of India.
2. In terms of its compliance, the following School Safety Committee is hereby constituted to deal with the issues of safety and security of students, staff, and visitors at this school: -

SN	Nomenclature	Name of the Nominated Member
1	VMC Member (Management Member) (As per the directions of the Chairman, VMC) It is proposed that the nominee chairman can be the member of school safety committee.
2	Chairperson	Principal, KV No.1, Akhnoor
3	Student Safety Officer or Child Protection Officer	Ms. Ravindra Chauhan PGT-Hindi (Coordinator)
4	Faculty Representatives	(i) Mr. Rajesh Kamal TGT Maths (ii) Mr. Haneef Khan PGT-Hindi (iii) Ms Kirti PRT
5	Parent Representatives	(i) Smt. Shruti Sraf M/O Aradhya Saraf Class I-A (ii) Smt. Neelam Devi M/O Sourav Singh Roll No.35, Class X-A
6	Student Representatives	(i) Dhruv Singh Roll No. 31, Class XIIth (ii) Amit Kumar Roll No.12, Class XIth.

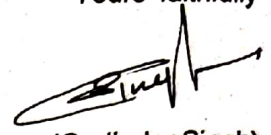
TERMS AND CONDITIONS:

- i. The parental membership is rotational with their term not exceeding 01 years.
- ii. The SSC is to hold quarterly meetings, and minutes of the meeting are to be maintained and made available for the records.

SSC must undertake a Safety Walk of the entire school premises once every quarter, in order to ensure compliance of standard safety measures. In addition to the students, all members of the School Safety Committee must be present during every safety walk, as far as possible.

- iv. Feedback/complaint boxes on safety measures must be maintained at one-two prominent locations in all schools and the same be opened during the school safety walk and action must be taken on queries/complaints/suggestions within 15 days of opening of the suggestion boxes.
- v. Alumni representatives who have passion for school development and could devote time may be invited to the safety walk.

Yours' faithfully




(Gurjinder Singh)
Offg. Principal

Kendriya Vidyalaya, Akhnoor
GATE NO. 1

APPROVED / NOT-APPROVED

✓


(BRIG. KOSHAL PANWAR)
DY. GOVT. HQ. INSP. DIVISION
THE HON'BLE CHAIRMAN, VMC
Akhnoor